



Part-time Classroom Monitor

(Monday – Friday 8am to Noon)

The Classroom Monitor provides leadership in our onsite classroom. All residents are continuing in their education while living at Heart of Hope. We partner with Word of God Academy's Online Curriculum for our middle and high school students. Some young women will be preparing for their HiSET degree or obtaining a certificate through BPCC in the classroom. The Classroom Monitor is committed to serve under the direction of the Education Director to create a Godly atmosphere and be firm but empathetic in relationships, realizing many women will come with problems associated with authority figures, and deep hurts.

Qualifications:

1. Be a committed Christian.
2. Be a High School graduate over 25 years of age.
3. Be able to work as a team member.
4. Have strong computer skills and knowledge.
5. Demonstrate maturity, integrity, and sound judgment.
6. Shall not be the perpetrator in a substantiated report of neglect or abuse nor have a criminal record.
7. Maintain confidentiality for every young woman.
8. Ability to lead students of all ages (11-23)

Knowledge/Skills Required:

- Assist the Education Coordinator to maintain excellence in the classroom.
- Monitor students during school hours. Some assistance with course work may be needed if applicable.
- Assist in coordinating educational plans/arrangements for residents.

- Knowledgeable of and committed to the mission of Heart of Hope Ministries.
- Persuasive written, verbal, and interpersonal communication skills.
- Belief in team approach and proactive in sharing information with others.
- High level of organization, self-starter initiative, attention to detail and follow-through.
- Able to manage confidential information with discretion and tact required.
- Keep the classroom tidy and bring a creative atmosphere to enhance our student's classroom experience.
- Maintain a positive learning environment.
- Ability to be flexible. Our classroom hours are 8am-Noon, Monday through Friday. We follow the holiday schedule of Caddo Parish Schools.
 - Closed: September 5, October 6, November 21-25, December 21-January 3, January 16, February 13-20, March 20-24, April 7, April 10,