



House Couple

**(a live-in position, including salary, benefits,
room & board)**

The House Couple shall be called of God and to the mission of Heart of Hope while creating a godly Christian home atmosphere in which to care for young women experiencing an unplanned pregnancy. Realizing many women will come with problems associated with men, authority figures, and deep heart wounds, our house couple must know how to love well while being firm as they model healthy boundaries in relationships between each other and to the young women they serve.

**Please show your interest in this position by contacting
Jodi Burns, Executive Director
jodib@heartofhopeministry.com**

Qualifications

- a. Be committed Christians.
- b. Be qualified based on personal character to work with expectant mothers and be able to serve as part of a team.
- c. Must have a pro-life stance and be neutral on adoption vs. parenting.
- d. Be over 25 years of age.
- e. Be married for a minimum of 3 years.
- f. Not have children under 3 years of age.
- g. Be a high school graduate.
- h. Have at least two years of successful experience in fields such as youth work, household management, or houseparent experience.
- i. Be people of demonstrated integrity, maturity, and sound judgment, capable of establishing and maintaining a sound administrative structure.
- j. Be capable of providing leadership and spiritual guidance to each of the young women according to her specific needs. Shall have a sympathetic understanding of each young woman and her unique situation.
- k. Be able to provide evidence of financial responsibility.
- l. Shall not be the perpetrator in a substantiated report of neglect or abuse, nor have a criminal record.
- m. If the House Couple are parents of children still in the home, they shall demonstrate a parenting style that involves high acceptance, consistency, and appropriate discipline.
- n. Be able to maintain confidentiality in all ministry issues.

Job Description:

- a. Maintain an environment that is joyful, relaxing, and peaceful. Maintain an attitude that promotes availability to the young women.

- b. Provide spiritual leadership to young women (i.e. devotion, spiritual direction, Bible studies). Try to be aware of each young woman's emotional needs; work to help them enter into the activities of the home and improve their self-image.
- c. Are responsible, along with the other house staff employees, carry out the day-to-day activities of the home and the care of the young women.
- d. Coordinate with Executive Director the upkeep of house and properties. Request repairs as needed.
- e. Help maintain a comfortable and clean house, with the assistance of the house staff and of the young women. Assist and comply with maintaining work schedules geared to running an efficient home.
- f. Assist in scheduling various activities of the home, including responsibilities, as well as special occasions.
- g. Assist the young women in meeting appointments and other responsibilities. Know where each young woman is when the young woman is outside the home.
- h. Help monitor leisure time activities, including monitoring of TV, music, phone calls, and visitation. Provide a means of physical exercise and recreation for the young women.
- i. Set an example of a loving Christian couple, able to guide and direct a family situation.
- j. Assist each woman in developing her gifts and talents by recognizing such gifts and lending encouragement and praise.
- k. In coordination with the rest of the house staff, assist with tutoring when necessary. When applicable, maintain necessary contact with teachers and attend conferences and school functions.
- l. Enforce family guidelines and discipline in a loving manner. Work to combine discipline and reinforcement of positive behaviors.
- m. Share in the responsibility of food budget and ensure proper food supply and management of funds. Plan and supervise preparation of well-balanced meals. Keep log of meals served.
- n. Teach and model good habits for personal hygiene and proper attire.
- o. Represent the home by making presentations to local church and civic groups as needed.
- p. Be willing to minister to boyfriends and/or birthfathers, as opportunities arise.
- q. Attend any workshops or conferences that are recommended to increase skills and staff development.
- r. Coordinate with House Staff all necessary medical appointments and provide transportation if necessary.
- s. Help to maintain up-to-date medical files for each young woman.
- t. Coordinate with House Staff the notification of appropriate people for medical emergencies, as well as the birth of a child.
- u. Coordinate with Care Manager and House Staff classes (i.e. child birth, options, life skills, etc.). Often, volunteers and community will support this effort.
- v. Work with birth coaches to prepare young women for labor.